

Name: TREVOR GARROD**Expenses Year:** 2016**Home location:** Lowestoft**In office:** 1 January – 10 September 2016**Responsibilities:**Board liaison with Devon and Cornwall branch

1. Personal Statement

I am a pensioner on a fixed income and so consider it perfectly reasonable to claim out-of-pocket expenses for voluntary work if the organisation has sufficient funds and has budgeted for it. Railfuture has sufficient funds for this. During 2015 I made 72 journeys by public transport to meetings and events in connection with public transport campaigning (not all for Railfuture). I have a bus pass and a Senior Citizen Railcard. Only four of these were in my capacity as a Director.

2. Summary

Total Claimed in year: £247.26**Total waived (approx): £55.00**

3. Allowances

Internet and Printing Allowance (Note: this was introduced to encourage directors to receive all papers by e-mail)**Eligibility:** 8.5 months x £10 = £85**Claimed:** 6 months x £5 = £30**Waived:** = £55.00

4. Travel on Railfuture Business

			<u>Claimed</u>	<u>Waived (approx.)</u>
13/02/2016	London	Board Sub-Group meeting	£38.70	£0.00
27/02/2016	London	Board meeting	£38.70	£0.00
02/04/2016	Birmingham	Passenger Group meeting	£44.06	£0.00
11/06/2016	Birmingham	Board meeting	£57.10	£0.00
10/09/2016	London	Board meeting	£38.70	£0.00
			£217.26	£0.00

5. Postage

Note: if the internet and printing allowance is claimed only correspondence that could not have been sent by e-mail may be claimed.

Claimed: £5.39 (Reason not stated for disclosure but is on claim form)**Waived (approx):** Negligible

6. Phone Calls

Note: correspondence by e-mail is encouraged as much as possible. Calls should be made as cheaply as possible.

Claimed: £0.00**Waived (approx):** Negligible

7. Printing and Photocopying

Note: e-mailing scanned documents and avoidance of printing is encouraged as much as possible.

Claimed: £0.00**Waived (approx):** Negligible

8. Other

Any other personal payments not covered by the above categories, e.g. training.

Claimed: £0.00**Waived (approx):** Negligible

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