

Name: PHILIP SHELTON**Expenses Year:** 1 January – 31 December 2014**Home location:** Barnstaple**In office:** All year**Responsibilities:**Director, Board liaison with Devon & Cornwall Branch, and for part of the year with Severnside and West Midlands Branches**1. Personal Statement**

My geographical location means that my travel costs can appear expensive, but for all rail journeys to meetings which duties required me to attend the cheapest advance tickets were purchased, in conjunction with use of my Senior Railcard which further reduced all costs by one-third. I attended all meetings which my post required me to attend except for a planned attendance at a meeting of the West Midlands Branch Committee on a day when advice was not to travel (the day the Dawlish sea wall was breached). I have not claimed any internet and printing allowances.

2. Summary**Total Claimed in year:** **£362.40****Total waived :** **£239.00****3. Allowances****Internet and Printing Allowance** (Note: this was introduced to encourage directors to receive all papers by e-mail)**Eligibility:** 12 months x £10 = £120**Claimed:** 12 months x £0 = £0**Waived:** 12 months x £10 = £120**4. Travel**

			<u>Claimed</u>	<u>Waived</u>
01/03/2014	London	Board Meeting	55.50	10.00
15/03/2014	Plymouth	Board Liaison at D&C Branch AGM	0.00	28.00
29/03/2014	Highbridge	Board Liaison at Severnside Branch AGM	0.00	31.00
12/04/2014	Birmingham	Board Liaison at West Midlands Branch AGM	(a) 93.00	10.00
24/05/2014	Birmingham	Board Meeting	49.90	10.00
13/09/2014	London	Board Meeting	59.70	10.00
11/10/2014	Birmingham	Branches & Groups Day (attended as a Director)	49.90	10.00
29/11/2014	Birmingham	Board Meeting	54.40	10.00
			£362.40	£119.00

(a) Due to a morning start and the distance involved, this required an overnight stay.

5. Postage

Note: if the internet and printing allowance is claimed only correspondence that could not have been sent by e-mail may be claimed.

Claimed: **£0.00****Waived (approx):** **Negligible****6. Phone Calls**

Note: correspondence by e-mail is encouraged as much as possible. Calls should be made as cheaply as possible.

Claimed: **£0.00****Waived (approx):** **Negligible****7. Printing and Photocopying**

Note: e-mailing scanned documents and avoidance of printing is encouraged as much as possible.

Claimed: **£0.00****Waived (approx):** **Negligible****8. Other**

Any other personal payments not covered by the above categories, e.g. training.

Claimed: **£0.00****Waived (approx):** **Negligible**

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