

DIRECTOR'S EXPENSES DISCLOSURE

Name: **Andrew MacFarlane**
Home location: **Altrincham**

Expenses Year: **1 January – 31 December 2013**
In office: **All Year**

Responsibilities: **Member, National Board of Directors**
Head of International Group

1. Personal Statement

I claim full expenses because my salary from work is relatively low. However I do endeavour to book well in advance to obtain the cheapest possible rail fares and I also use my Northern Rail Station Adopter's pass to give me free travel on Northern services, which I use for part of the journey to meetings in Birmingham and Derby.

2. Summary

Total Claimed in year: **£339.30** Total waived (approx): **NIL**

3. Allowances

Internet and Printing Allowance (Note: this was introduced to encourage directors to receive all papers by e-mail)

Eligibility: 12 months x £10 = £120 Claimed: 12 months x 10 = £120 Waived: NIL

4. Travel

			<u>Claimed</u>	<u>Waived</u>
02/03/2013	Birmingham	Board Meeting	£16.50	£0.00
09/03/2013	Birmingham	International Group meeting	£16.50	£0.00
11/04/2013	London	Special Board Meeting	£77.30	£0.00
25/05/2013	Derby	Board Meeting	£10.80	£0.00
08/06/2013	Peterborough	International Group meeting	£33.70	£0.00
14/09/2013	Birmingham	Board Meeting	£16.50	£0.00
09/11/2013	London	International Group meeting	£31.50	£0.00
30/11/2013	Birmingham	Board meeting	£16.50	£0.00
			£219.30	£0.00

5. Postage

Note: if the internet and printing allowance is claimed only correspondence that could not have been sent by e-mail may be claimed.

Claimed: **£0.00** Waived (approx): **£0**

6. Phone Calls

Note: correspondence by e-mail is encouraged as much as possible. Calls should be made as cheaply as possible.

Claimed: **£0.00** Waived (approx): **£0**

7. Printing and Photocopying

Note: e-mailing scanned documents and avoidance of printing is encouraged as much as possible.

Claimed: **£0.00** Waived (approx): **£0**

8. Other

Any other personal payments not covered by the above categories, e.g. training.

Claimed: £0.00

Waived (approx): £0

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